



PENTICTON SAFETY VILLAGE COVID-19 SAFETY PLAN

This plan was developed with templates from WorkSafe BC to align with the cycling sport sector.

Developed April 2021

BC's Covid-19 situation is one that is evolving, but we endeavour to keep our policies up to date with all Public Health Orders and provide a safe and accessible play space for families. Thank you for your patience as we navigate these changes.

Penticton Safety Village will open for our 2021 season with changes in place that reflect compliance with all public health orders and recommendations. These include:

School Groups:

- School group field trips will operate within all school district protocols that apply to school sites.
- Children are encouraged to bring their own bikes where possible.
- All instruction will take place outside, not in the classroom.
- Parent volunteers are welcome but must wear masks while on Safety Village property.
- All users must complete a waiver before use of the Safety Village.
- Enhanced cleaning of high-touch surfaces.

Event Bookings:

To ensure safety for our staff and visitors, we have made some changes to party bookings. These allow us to operate within public health orders and reduce high touch surfaces. We apologize for any inconvenience but ask changes be fully respected when on site.

- All users must complete a waiver before use of the Safety Village. This must be completed in advance of event.
- All groups, including adults and children on-site, must be kept to under **10 people**. Please ensure this is adhered to at pick-up and drop-off time by having parents wait outside gates. No exceptions can be made. Group size will be enforced.
- Only one event will be booked each day to ensure proper cleaning between functions.
- Adults must wear masks while inside the washroom building.
- We encourage you to keep your group within your existing small bubble.
- Washrooms will remain open but the indoor classroom will not be available for use, this includes the kitchen and refrigerator.
- Please bring your own tables and chairs. Only benches will be available on site.
- We are unable to offer bike or helmet rentals at this time
- Bouncy castle rental is not available this year
- No recycling to be left on site. Bags to take with you will be provided.
- Payment will only be taken by electronic transfer.
- Please practise social distancing when in our facility.
- We will encourage contactless pick-up and drop-off of facility keys where possible.
- If anyone in your group has any cold or flu symptoms, they must not attend.

OPEN BIKE DAYS:

- All users must complete a waiver before use of the Safety Village. This can be completed online or upon arrival.
- All groups, including adults and children on-site, must be kept to under **10 people**. No exceptions can be made. Group size will be enforced.
- Do not congregate with other groups.
- Adults must wear masks while on Safety Village property.
- We encourage you to keep your group within your existing small bubble.
- Washrooms will remain open. No other access to buildings is permitted.
- We are unable to offer bike or helmet rentals at this time.
- Please practise social distancing when in our facility.
- If anyone has any cold or flu symptoms, they must not attend.

Risk Assessment Penticton Safety Village

- We have identified gatherings as a risk and planned accordingly
- We have eliminated situations where individuals are close to one another
- We have identified shared equipment and included in our cleaning protocols
- We have identified high touch surfaces and included in our cleaning protocols

Protocols to reduce the risks

- Consulted Work Safe and viaSport sector guidelines for guidance
- Consulted School District 67 Guidelines and will follow all school protocols while school groups on site
- Consulted City of Penticton department of Social Development for guidance
- All public health orders will be followed, updated and monitored

First level protection (elimination): Limit the number of people and ensure physical distance whenever possible

- We have established maximum program numbers for our program that meets facility requirements
- We have established and posted occupancy limits for common areas such as meeting rooms, change rooms, washrooms, and elevators (if applicable).
- We have implemented measures to keep participants and others at least 2 metres apart, wherever possible.

Second level protection (administrative): Rules and guidelines

- We have identified rules and guidelines for how participants, instructors, volunteers, spectators should conduct themselves.
- We have clearly communicated these rules and guidelines through a combination of training and signage.

Third level protection: Using masks

We have reviewed the information on selecting and using masks and instructions on how to use a mask.

- We understand the limitations of masks to protect the wearer from respiratory droplets. We understand that masks should only be considered when other control measures cannot be implemented.
- We have trained individuals on the proper use of masks (if applicable).

Measures in place

Adults on site will wear masks in indoor spaces and when outdoors when within 2 meters of children

Children (Grade 3 and below are not required to wear masks)

Reduce the risk of surface transmission through effective cleaning and hygiene practices

- We have reviewed the information on cleaning and disinfecting surfaces.
- Our facility has enough handwashing stations on site for our participants. Handwashing locations are visible and easily accessed.
- We have communicated good hygiene practices to participants, instructors, volunteers, etc.
- We have implemented cleaning protocols for all common areas and surfaces.
- We have removed unnecessary tools and equipment to simplify the cleaning process

Cleaning protocols

The following table identifies all cleaning to be carried out by staff and childcare users of the site. Cleaning will take place after the facility is used by each different user group.

Daily Cleaning Check List/Incident Report 2021

To be completed every day in use
Please date and initial

MUST BE CLEANED WHENEVER FACILITY IS USED	Date/Time	Date/Time	Date/Time	Date/Time	Date/Time	Date/Time	Date/Time
	Initial below once completed						
Washrooms (door handles, toilets, taps, counters, bin emptied)							
Gates							
Benches/Tables							
Classroom doorknobs							
IF USED							
Bikes (handlebars, breaks, seats)							
Firehouse (doorknobs, railing, windows, window sill, bed frames, bench, mic, controls)							
INCIDENTS TO REPORT <small>*if yes, complete form</small>							

Workers and participants showing symptoms of COVID-19 are prohibited from participating in Safety Village activities:

- Anyone who has had symptoms of COVID-19 in the last 10 days. Symptoms include fever, chills, new or worsening cough, shortness of breath, sore throat, and new muscle aches or headache. Anyone directed by Public Health to self-isolate.
- Anyone who has arrived from outside of Canada or who has had contact with a confirmed COVID-19 case must
- self-isolate for 14 days and monitor for symptoms.
Our policy addresses individuals who may start to feel while participating. It includes the following:
- Sick individuals should report to first aid (or designated individual), even with mild symptoms. Sick workers should be asked to wash or sanitize their hands, provided with a mask, and isolated. Ask the worker to go straight home. [Consult the BC COVID-19 Self-Assessment Tool, or call 811 for further guidance related to testing and self-isolation.]
- If the worker is severely ill (e.g., difficulty breathing, chest pain), call 911. Clean and disinfect any surfaces that the ill worker has come into contact with.

Communication Safety Plan

1. We have a communication and training plan to ensure everyone is trained in policies and procedures.
2. All participants have received the policies for staying home when sick.
3. We have posted signage at the sport location, including occupancy limits and effective hygiene practices.
4. We have posted signage indicating who is restricted from participating, including visitors and workers with symptoms.
5. Coaches or safety volunteers have been trained on monitoring participants to ensure policies and procedures are being followed.

This Plan will be monitored, updated and re-assessed as necessary.

- We have a plan in place to monitor risks. We make changes to our policies and procedures as necessary.
- Individuals can contact Facility Manager with health and safety concerns.
- When resolving safety issues, Facility Manager is the health and safety representative but employees can also contact our volunteer Board members with any concern

